****

K E P A D A

***Perihal* : Permohonan Untuk Mendapatkan** Yth. Kepala Dinas Kependudukan dan Pencatatan

**AKTA KELAHIRAN** Sipil Kabupaten Kapuas Hulu

di -

PUTUSSIBAU

Yang bertanda tangan di bawah ini :

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| 1. N I K : |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |

1. Nama Lengkap :
2. Tempat, Tanggal lahir :
3. Agama :
4. Pekerjaan :
5. Alamat :
6. Nomor Kontak/HP :

Dengan ini mengajukan permohonan untuk mendapatkan AKTA KELAHIRAN karena saya/yang bersangkutan di bawah ini, memang belum pernah memiliki AKTA KELAHIRAN :

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| 1. N I K : |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |

1. Nama :
2. Tempat, Tanggal lahir/Jam :
3. Agama :
4. Urutan Anak ke/Jenis Kelamin :
5. Berat Badan/Panjang Bayi :
6. Alamat tempat tinggal :
7. Kecamatan :

anak tersebut diatas hasil pernikahan secara sah menurut Agama : Islam

* 1. Nama ibu :
  2. Tempat dan Tanggal Perkawinan :

Sebagai bahan pertimbangan bersama ini saya lampirkan persyaratan sesuai Peraturan Presiden No.25 Tahun 2008 Pasal 52 ayat (1) sebagai berikut :

1. Surat Keterangan Kelahiran dari Dokter/Bidan atau dari yang menolong kelahiran/SPTJM Kebenaran Data Kelahiran; (*dengan mencantumkan Berat Badan, Jam Kelahiran dan Panjang Bayi*)
2. Fotocopy Kartu Keluarga (KK) yang bersangkutan/Orang Tua;
3. Fotocopy Akta Nikah/Akta Perkawinan Catatan Sipil/SPTJM Kebenaran Sebagai Pasangan Suami Istri Orang Tua;
4. Fotocopy Kartu Tanda Penduduk Elektronik (KTP-EL) Ayah dan Ibu;
5. Fotocopy Kartu Tanda Penduduk Elektronik (KTP-EL) 2 (dua) orang saksi;
6. Fotocopy Kartu Tanda Penduduk Elektronik (KTP-EL) yang bersangkutan (***bagi yang sudah wajib KTP***)
7. Fotocopy Kartu Tanda Penduduk Elektronik (KTP-EL) Pemohon;
8. Fotocopy Ijazah bagi yang sudah memiliki 1 (satu) lembar;
9. Fotocopy SK 1 (satu) lembar bagi Calon Pegawai Negeri Sipil (CPNS)/Pegawai Negeri Sipil (PNS).

Syarat 1 (satu) s.d. 5 (lima) dilampiri masing-masing 1 (satu) lembar Fotocopy untuk 1 (satu) orang pemohon untuk mendapatkan Akta Kelahiran.

Apabila terdapat **Manipulasi Data Identitas** atau pada waktu mengajukan permohonan ini saya dan atau yang bersangkutan tersebut di atas sudah memiliki **Akta Kelahiran**, saya **bersedia dituntut sesuai** **Hukum** yang berlaku.

Jongkong, ……………………………………….

***CATATAN :***

Undang-Undang No.23 Tahun 2006 Pasal 93 menyatakan, Setiap penduduk yang dengan sengaja memalsukan surat dan atau dokumen kepada Kepala Instasi Pelaksana dalam melaporkan Peristiwa Kependudukan dan Peristiwa Penting dipidana dengan Pidana Penjara paling lama 6 (enam) tahun dan/atau denda paling banyak Rp 50.000.000,- (Lima Puluh Juta Rupiah).

Pelapor,

Desa/Kelurahan : Desa Jongkong Kanan

**KODE : F - 2.01**

Kecamatan : Jongkong

Kabupaten/Kota : KAPUAS HULU

|  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Kode Wilayah : | **6** | **1** | **0** | **6** | **0** | **7** | **0** | **2** |

**SURAT KETERANGAN KELAHIRAN**

|  |  |
| --- | --- |
| Nama Kepala Keluarga |  |

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Nomor Kartu Keluarga |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |

|  |
| --- |
| **DATA BAYI/ANAK** |

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| 1. NIK Bayi |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |

|  |  |
| --- | --- |
| 2. Nama Lengkap |  |

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| 3. Jenis Kelamin |  | *1. Laki-laki 2. Perempuan* | 4. Tempat dilahirkan |  | *1. RS/RB 2. Puskesmas 3. Polindes 4. Rumah 5. Lainnya* |

|  |  |  |  |
| --- | --- | --- | --- |
| 5. Tempat Kelahiran |  | 6. Tanggal Lahir |  |

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| 7. Pukul/Jam dilahirkan |  | *Waktu Setempat* | 8. Jenis Kelahiran |  | *1. Tunggal 2. Kembar 2 3. Kembar 3 4. Kembar 4* |

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| 9. Kelahiran Ke |  | *1 2 3 4 5 6* | 10. Penolong Kelahiran |  | *1. Dokter 2. Bidan/Perawat 3. Dukun 4. Lainnya* |

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| 11. Berat Bayi |  | *Grm* | 12. Panjang Bayi |  |  |

|  |  |  |  |
| --- | --- | --- | --- |
| 13. Provinsi | Kalbar | 14. Kabupaten/Kota | Kapuas Hulu |

|  |  |  |  |
| --- | --- | --- | --- |
| 15. Kecamatan | Jongkong | 16. Desa/Kelurahan | Desa Jongkong Kanan |

|  |
| --- |
| **DATA IBU** |

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| 1. NIK Ibu |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |

|  |  |
| --- | --- |
| 2. Nama Lengkap Ibu |  |

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| 3. Tanggal Lahir |  | 4. Umur |  | 5. Jenis Pekerjaan |  |

|  |  |  |  |
| --- | --- | --- | --- |
| 6. Alamat |  | RT/RW | / |

|  |  |  |  |
| --- | --- | --- | --- |
| 7. Provinsi | Kalbar | 8. Kabupaten/Kota | Kapuas Hulu |

|  |  |  |  |
| --- | --- | --- | --- |
| 9. Kecamatan | Jongkong | 10. Desa/Kelurahan | Desa Jongkong Kanan |

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| 11. Kewarganegaraan | 1 | *1. WNI 2. WNA* | 12. Kebangsaan (WNA) |  |

|  |  |
| --- | --- |
| 13. Tanggal Perkawinan |  |

|  |
| --- |
| **DATA AYAH** |

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| 1. NIK Ayah |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |

|  |  |
| --- | --- |
| 2. Nama Lengkap Ayah |  |

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| 3. Tanggal Lahir |  | 4. Umur |  | 5. Jenis Pekerjaan |  |

|  |  |  |  |
| --- | --- | --- | --- |
| 6. Alamat |  | RT/RW | / |

|  |  |  |  |
| --- | --- | --- | --- |
| 7. Provinsi | Kalbar | 8. Kabupaten/Kota | Kapuas Hulu |

|  |  |  |  |
| --- | --- | --- | --- |
| 9. Kecamatan | Jongkong | 10. Desa/Kelurahan | Jongkong Kanan |

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| 11. Kewarganegaraan | 1 | *1. WNI 2. WNA* | 12. Kebangsaan (WNA) |  |

|  |
| --- |
| **DATA PELAPOR** |

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| 1. NIK Pelapor |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |

1

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| 2. Nama Lengkap |  | Umur |  | *Tahun* |

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| 3. Jenis Kelamin | 1 | *1. Laki-laki 2. Perempuan* | 4. Jenis Pekerjaan | PNS |

|  |  |  |  |
| --- | --- | --- | --- |
| 5. Alamat |  | RT/RW | / |

|  |  |  |  |
| --- | --- | --- | --- |
| 6. Provinsi | Kalbar | 7. Kabupaten/Kota | Kapuas Hulu |

|  |  |  |  |
| --- | --- | --- | --- |
| 8. Kecamatan | Jongkong | 9. Desa/Kelurahan | Jongkong Kanan |

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| 10. Kewarganegaraan | 1 | *1. WNI 2. WNA* | 11. Kebangsaan (WNA) |  |

|  |
| --- |
| **DATA SAKSI I (SATU)** |

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| 1. NIK Saksi I (satu) |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |

1

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| 2. Nama Lengkap |  | Umur |  | *Tahun* |

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| 3. Jenis Kelamin |  | *1. Laki-laki 2. Perempuan* | 4. Jenis Pekerjaan | Wiraswasta |

|  |  |  |  |
| --- | --- | --- | --- |
| 5. Alamat |  | RT/RW | / |

|  |  |  |  |
| --- | --- | --- | --- |
| 6. Provinsi | Kalbar | 7. Kabupaten/Kota | Kapuas Hulu |

|  |  |  |  |
| --- | --- | --- | --- |
| 8. Kecamatan | Jongkong | 9. Desa/Kelurahan | Jongkong Kanan |

|  |
| --- |
| **DATA SAKSI II (DUA)** |

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| 1. NIK Saksi II (dua) |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |

1

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| 2. Nama Lengkap |  | Umur |  | *Tahun* |

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| 3. Jenis Kelamin |  | *1. Laki-laki 2. Perempuan* | 4. Jenis Pekerjaan |  |

|  |  |  |  |
| --- | --- | --- | --- |
| 5. Alamat |  | RT/RW | / |

|  |  |  |  |
| --- | --- | --- | --- |
| 6. Provinsi | Kalbar | 7. Kabupaten/Kota | Kapuas Hulu |

|  |  |  |  |
| --- | --- | --- | --- |
| 8. Kecamatan | Jongkong | 9. Desa/Kelurahan | Jongkong Kanan |

Mengetahui : Jongkong,

Kepala Desa Jongkong Kanan Pelapor,

LAHMUDIN